

# Pennsylvania Facility Managers Association

## Board of Directors Meeting Minutes

August 14, 2009

The meeting was called to order by President Jan Blosser at 9:10 AM on 8/14/09 at the Harrisburg State Farm Show Building. Those in attendance were Jan Blosser, Robert Kleimenhagen, CFM, Jack Christensen, CFM, Jim Myers, Bob Bruce, Larry Buchannan, Alfred Uzokwe, Marcel Tassin, Thomas O. Morgan, Blaine Paulus, Dean Fetterolf, Mark D. Early, Ray Heckman, Lester Brightbill, Larry Crummel, Renee Stachow and Paul Adjan, CFM. The minutes of the June 12, 2009 meeting were reviewed and accepted with minor corrections.

### REPORTS

#### Treasurer

David Lapinski

Although not present, Sec/Treas. Lapinski provided a report showing cash assets as of 8/1/09 of \$65, 713.66. PFMA statistics for the annual training seminar 08 vs. 09 was presented. Members present gave their reports of attendance for this year by agency. Discussion ensued.

#### Auditing

Rene Stachow

Records turned over are being reviewed by Rene Stachow.

#### Education

Bob Bruce

Bob Bruce presented a long term education budget for consideration. The President asked the Board to review and make additions / deletions to the plan and come up with a final dollar figure for approval. The President will ask, via email, general membership to review the approved plan and be ready to vote on it at the general membership meeting. The HVAC short course is full with a waiting list. Boiler plant one day training is coming up in September.

#### Web Site

Jack Christensen

Jack Christensen the web site is up and running. President Blosser asked the attendees to submit information to Mr. Christensen to be posted that highlights accomplishments, pictures, etc.

By-Laws

Ty Wagner

Ty has been reactivated. We are looking for replacement or first and second VP at general business meeting. DCNR will be added as an agency and 30 day notice will be given to the general membership as required.

Awards and Nominations

Blaine Paulus

No new submissions to report. Discussion ensued on how to nominate by type.

2009 Training Seminar

Paul Adjan

It was reported that 29 vendors have paid with a promise of 11 more as of 8/14/09. A lengthy discussion ensued with the final outcome being decided to move forward as planned with the 2009 training seminar. Mr. Adjan was directed by the President to involve the Board members in revisiting past and potential vendors to increase the total number for this year.

Publicity

Jan Blosser

A discussion was held on the contact items relating to all agencies and other entities. Deputy Secretary Liz O’Rielly, DGS Public Works, accepted the request to be the keynote speaker at the banquet.

Remarks

The meeting was adjourned by president Blosser at 11:51 AM. The next meeting is scheduled for September 15, 2009 at the State Farm Show Complex for Mss. Blosser, Stachow and Mssrs. Kleimenhagen, Wagner and Adjan to finalize seminar details. A delicious lunch was enjoyed by all.

Respectfully submitted,

Paul Adjan

Appointed Minute Taker